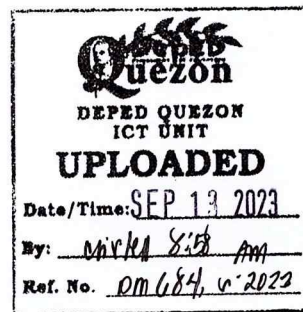




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



13 September 2023

DIVISION MEMORANDUM

DM No. 684, s. 2023

ADDENDUM TO DIVISION MEMORANDUM NO. 618, S.2023, RE: SEMINAR-WORKSHOP FOR INSTRUCTIONAL LEADERS ON REFUELING THE PASSION FOR SCHOOL LEADERSHIP THROUGH INSTRUCTIONAL AND NURTURING CARE

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. With reference to **Division Memorandum No. 618, s. 2023** dated August 17, 2023, re: **Seminar-Workshop for Instructional Leaders on Refueling the Passion for School Leadership through Instructional and Nurturing Care**, this Office announces the participation of Department and Coordinating Head Teachers of secondary and elementary schools. Relatively, they shall confirm their participation through **<https://tinyurl.com/SemWorkshopInstLeadersBatch3>** on or before September 15, 2023.
2. Registration fee and other related cost which may be incurred by the said participants shall be subject to availability of funds. The participants may request for travel authority covering September 18-20, 2023 utilizing September 18 as Day 0. Registration will start at 7:00 a.m. and opening program will start at 8:00 a.m. on Day 1. First meal to be served is dinner on Day 0 while the last meal to be served is afternoon snacks on Day 2.

DEPEDQUEZON-TM-SDS-04-009-003





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3. Participation to this training shall be on a voluntary basis.
4. Other details of DM No. 618, s. 2023 shall remain in effect.
5. Immediate dissemination of this Memorandum is highly desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

hrdivm09/13/2023

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